**Application form Seed Laws Toolbox**

**TITLE PROJECT:**

**General information applicant**

|  |  |
| --- | --- |
| * 1. **Name organisation:** |  |
| * 1. **Name contact person:** |  |
| * 1. **Email address:** |  |
| * 1. **Telephone number:** |  |
| * 1. **Website organisation:** |  |
| * 1. **Requested budget:** |  |
| * 1. **Target country/region:** |  |

1. **Aim and objectives of the project (max. 300 words)**
2. **Define the problem, issue or opportunity and indicate which seed regulatory area(s) are addressed.**
3. **Indicate aim and objectives of the project.**
4. **Indicate expected impact of the project, and how it contributes to an improved enabling environment in the target country/region.**
5. **What do you see as follow-up activities?**
6. **Project approach and work plan (max. 500 words excluding tables)**
7. **Describe the project approach and methodology.**
8. **Describe the activities and project results, and provide the proposed time frame. Use the table format below. Add or remove rows where necessary.**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Month** | **May** | **June** | **July** | **Aug** | **Sept** | **Oct** |
| **Week** |  |  |  |  |  |  |
| **Output 1:** |  |  |  |  |  |  |
| Activity 1.1: |  |  |  |  |  |  |
| Activity 1.2: |  |  |  |  |  |  |
| Activity 1.3: |  |  |  |  |  |  |
| **Output 2:** |  |  |  |  |  |  |
| Activity 2.1: |  |  |  |  |  |  |
| Activity 2.2: |  |  |  |  |  |  |
| Activity 2.3: |  |  |  |  |  |  |

1. **Indicate how projects results will be communicated in-country and/or in the region.**
2. **Consortium**
3. **Describe the project implementing consortium, including which Dutch/international partners are involved and which partners in the target country/region. Complete the table below.** **Add or remove rows where necessary.**

|  |  |
| --- | --- |
| **Organisation 1:** |  |
| **Role:** | (Max 100 words) |
| **Contact person:** | Name:  Email:  Tel.: |
| **Organisation 2:** |  |
| **Role:** | (Max 100 words) |
| **Contact person:** | Name:  Email:  Tel.: |
| **Organisation 3:** |  |
| **Role:** | (Max 100 words) |
| **Contact person:** | Name:  Email:  Tel.: |

1. **It is important that the consortium is experienced in seed sector development projects. Indicate this track record of the consortium. Please fill out Annex A.**
2. **Indicate how the Embassy of the Netherlands in the target country/region is involved.   
   (max 100 words)**
3. **Project budget**
4. **Provide a budget specification[[1]](#footnote-1). Add or remove rows where necessary**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Budget item:** | No. of persons/ units | No. of days | Fees/ amounts (Euro) | Sub-total (Euro) |
| Time input experts organisation 1\*: |  |  |  |  |
| Time input experts organisation 2: |  |  |  |  |
| Time input experts organisation 3: |  |  |  |  |
| International travel costs |  |  |  |  |
| Local travel costs |  |  |  |  |
| Hotel and DSA costs |  |  |  |  |
| Other costs – operational |  |  |  |  |
| **Total costs** |  | | | |

\*Replace by actual names and organisations of experts:

1. **Indicate sources of complementary funding if applicable.**

**Annex A - Project Consortium – experience in seed sector development projects**

**Please fill out at least 5 references.**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | **Project title** | **Focus Area** | **Duration** | **Contributing partners** | **Budget** |
| 1. |  |  |  |  |  |
| **2.** |  |  |  |  |  |
| **3.** |  |  |  |  |  |
| **4.** |  |  |  |  |  |
|  |  |  |  |  |  |
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**Annex B - Project criteria**

The project criteria are as follows:

* Projects focus on seed regulatory bottlenecks in low- and middle-income countries
* Activities take place in one of the eligible focus countries
* Projects assess and build upon the local context
* Projects have to be executed between 1 May and 31 October 2023
* When relevant, international standards and different seed indexes are taken into consideration; however, it is realized that there is no ‘one size fits all’
* In case crop group/crop specific issues are addressed, focus will be on crops important for food and nutrition security; ornamentals are excluded
* Project application and implementation is open to public sector, private sector, NGOs and knowledge institutes; at least one of the partners is a Dutch entity
* The consortium has a track record of seed sector development projectsproven
* Projects involve relevant stakeholders in the target country/region
* Project activities do not benefit a single company only, but contribute to the precompetitive domain
* Projects are required to be endorsed by the Embassy of the Netherlands in the target country/region and potentially the Dutch seed industry organizations Plantum and NAO
* Duplication is avoided and complementarity with other initiatives sought
* Projects are preferably public private partnerships

**Proposal assessment**

Proposals will be evaluated by an independent committee of experts. The committee will rank the proposals according to the following criteria:

* + - 1. Problem definition and contribution to an improved enabling environment in the target country/region
      2. Project approach and methodology, proposed activities and outputs
      3. Quality of the project implementing partnership; involving partners in the target country/region and the right Dutch/international partners. Public private partnerships are preferred.
      4. Project budget

*Criteria 1 and 2 can each earn up to 20 points and criteria 3 and 4 can each earn up to 10 points. This means that 60 points will be the maximum amount of points. Projects will be ranked and of the projects considered eligible the highest-scoring proposals will be funded.*

1. Project costs covered include: staff costs, travel costs, training/workshop and other material costs; costs of seed companies are not covered, but will be considered as complementary funding. [↑](#footnote-ref-1)